

## **Confidential Hotline for Accounting or Auditing Irregularities**

## **Reporting Suspected Violations**

Zix Corporation has established a toll-free, confidential hotline to report any accounting or auditing irregularity. Our hotline is available seven days a week, 24 hours a day. You may report suspected violations anonymously, although this may make it more difficult to investigate and resolve your concern. Each call will be reported verbatim to Zix Corporation's corporate compliance group. The Audit Committee of the Zix Corporation Board of Directors will also be notified.

To report a suspected violation, please call the following number: +1 (800) 886-9156.

Calls are toll-free from Canada and the United States.

In addition to our hotline, persons may report suspected violations in the following fashion:

- Login to portal <u>zix.ethicspoint.com</u>
- by email to <u>zixcompliance@zixcorp.com</u>
- Via telephone to the Company's principal place of business in Dallas by calling 214-370-2000 and asking for the General Counsel's office; or
- Via mail to the Company's General Counsel, 2711 N. Haskell Avenue, LB 36, Suite 2300, Dallas, Texas 75204-2960; or
- Complaints may also be made directly to the Chair of the Audit Committee via mail addressed to the Chair of the Zix Corporation Audit Committee, c/o Legal Department, 2711 N. Haskell Avenue, Suite 2300, LB 36, Dallas, Texas 75204-2960.

Zix Corporation will investigate all reported matters promptly and as confidentially as practical.